

Seattle Film Institute
Biennial Review of Drug and Alcohol Policy

ELECTRONIC CODE OF FEDERAL REGULATIONS

e-CFR Data is current as of May 28, 2020

Title 34: Education

PART 86-DRUG AND ALCOHOL ABUSE PREVENTION

Subpart 8-Institutions of Higher Education

§86.100 What must the IHE's drug prevention program include?

The IHE's drug prevention program must, at a minimum, include the following:

(a) The annual distribution in writing to each employee, and to each student who is taking one or more classes for any type of academic credit except for continuing education units, regardless of the length of the student's program of study, of-

- (1) Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;
- (2) A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- (3) A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- (4) A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students; and
- (5) A clear statement that the IHE will impose disciplinary sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct required by paragraph (a)(l) of this section. For the purpose of this section, a disciplinary sanction may include the completion of an appropriate rehabilitation program.

(b) A biennial review by the IHE of its program to-

- (1) Determine it's effectiveness and implement changes to the program if they are needed; and
 - (2) Ensure that the disciplinary sanctions described in paragraph (a)(S) of this section are consistently enforced.
-

Seattle Film Institute must conduct the review to:

1. Assess the effectiveness of SFI's Drug and Alcohol Abuse Prevention Program (DAAPP)
2. Evaluate the consistency of sanctions imposed for violations of its disciplinary standards and codes of conduct related to drugs and alcohol
3. Identify areas requiring improvement or modification
4. Describe the research methods and data analysis tools that were used to determine the effectiveness of the program.

Date of review completion: 6/22/20

Period reviewed: 6/1/18-5/31/20

Period Reviewed:

Seattle Film Institute became eligible for Title IV in May 2016. The period reviewed is from 6/1/18-5/31/20 This is the second biennial review of the Seattle Film Institute Drug and Alcohol Policy. Future reviews are scheduled to take place in even-numbered years. The next review is scheduled to cover the period from 6/1/20-5/31/22.

Reviewers:

Committee Members:

David Trees, Registrar

Monique Anair, Associate Director

Kollin O'Dannel, Technical Office
Manger

Laura Victor, Academic Affairs
Coordinator

1. Assess the effectiveness of SFI's Drug and Alcohol Abuse Prevention Program (DAAPP): Do you find the Drug and Alcohol procedure laid out in the Student Handbook to be beneficial and accurate?

Staff: Staff found the current information helpful. They found that the policy was clear on all issues from state to federal. One staff member asked about policy for after-hours events. This issue will be addressed in the final 2020 DAAPP revision.

Students: Students found this information useful with little to no comment.

2. "V. Sanctions: Disciplinary sanctions will be imposed on students and employees for violations of SFI's policy governing illicit drugs and alcohol. Sanctions may include referral for rehabilitation, expulsion, termination of employment, and referral for prosecution."

Are disciplinary sanctions described in the paragraph above consistently enforced?

Staff: Staff thought that the rule was sound, but most had not needed to address any issues or witness SFI having to do so.

Students: Students found that the rules were clear but none of them had to experience any disciplinary actions, so had no further comments.

3. Identify areas requiring improvement or modification. Do changes need to be implemented?

Staff: Most staff found the current wording acceptable, while select others has suggestions for the committee. One staff member suggested that we change the wording to make exceptions to students with medical issues needing to hold medication that technically violates the stated rule. Others said the legal wording should be rewritten to make the rules easier to read.

Students: Most students had no input to the rule. One student suggested we include recreational marijuana in the document as a substance since we are in a legal state. Other students made comments supporting the rule and its use.

4. Describe the research methods and data analysis tools that were used to determine the effectiveness of the program.

Staff: The committee sent out a Microsoft Form with the above questions listed to the entire faculty list through their school email to fill out. 40% of the staff found this form not helpful in assisting SFI's DAAP Policy. 60% said it did.

Students: The committee sent out a Microsoft Form with the above questions listed to the entire current student body through their school email to fill out. 20% of students listed this method as not helpful, while 80% found this method helpful.

5. Additional Items

As part of this review, the committee ensured that all contact information for entities or organizations referenced in the DAAP was current. This information includes phone numbers, addresses, and website links. The committee also noted that there were no student withdrawals that could be directly attributed to student violations of the DAAP.

6. Committee Recommendation:

The committee recommends that changes are required to the Seattle Film Institute DAAPP. Changes will be made in time for the school's 2020-2021 handbook. The school's statement of policy and health risks sections will be expanded and elaborated.

Statement of Policy (changes in red):

"The Drug-Free Schools and Communities Act of 1989 (Public Law 101-226) requires institutions receiving federal financial assistance to implement and enforce drug prevention programs and policies. As a matter of policy, Seattle Film Institute prohibits the unlawful manufacture, possession, use, sale, dispensation, or distribution of controlled substances and the possession or use of alcohol by students and employees on its property and at any school activity. Students at Seattle Film Institute have the responsibility to conduct themselves in a lawful and appropriate manner consistent with the mission of the school. Every student should know the risks associated with the use and abuse of alcohol and other drugs and should assist the school in creating an environment that promotes health-enhancing attitudes and activities. The misuse of alcohol and other drugs subverts the school's ability to achieve its central mission: the academic and social development of its students."

Health Risks (changes in red):

"Numerous health risks are associated with the use of illicit drugs or the abuse of alcohol. Repeated use of either drugs or alcohol can lead to dependence. Use of illicit drugs and abuse of alcohol cause a substantial number of health problems and can be fatal.

Employees, students, and volunteers should be aware that:

It can be dangerous to use and abuse alcohol and other drugs; and

Many illnesses and deaths have been medically related to the use and abuse of illegal drugs and alcohol; and

Seattle Film Institute has declared itself to be a drug-free work and educational environment; and

Employees and students who are found to be in violation of federal, state, or local law prohibiting the use or possession of illegal drugs may be subject to arrest and conviction under the applicable criminal laws of local municipalities, the state of Washington, or the United States. Conviction can result in sanctions including probation, fines, and imprisonment."

Numbers for resources, such as emergency numbers, local self-help groups, and alcohol and drug treatment centers within the Seattle area will be added to the handbook as well, below the current "Available Services" section. The next review is scheduled to occur in June 2022.

This has been reviewed and approved by:



President

6/23/2020
Date